

7. Have you been convicted of a felony, or released from prison in the past 10 years? Note: A yes answer does not automatically disqualify you from employment since the nature of the offense, date, and type of job for which you are applying will be considered. If yes, please explain: ___ Yes ___ No

8. Are you charged with an unresolved criminal charge (have you been charged with a crime that has not yet resulted in a plea of guilty, court trial, or dropping of the charge)? Note: A yes answer will not automatically disqualify you from employment. If yes, please explain: ___ Yes ___ No

Educational Data

Schools Attended	Name of School and Location	Did you Graduate? Yes No	Degree/ Diploma/ Certification?	Major Course of Study
High School	Circle Highest Grade Completed 1 2 3 4 5 6 7 8 9 10 11 12			
Technical Vocational Business or Military Training				
College or University				
Graduate School				
Professional Seminars				

CERTIFICATIONS & OTHER RELATED SKILLS

Additional JOB-RELATED seminars, short courses, workshops, or other educational experiences:

JOB-RELATED certification, licenses, equipment qualified to operate, computer hardware and software operated, and other JOB-RELATED special skills and abilities:

MILITARY

Branch _____ From _____ To _____

What were your duties _____

Did you receive any specialized training? _____ Yes _____ No

If yes, describe _____

EMPLOYMENT HISTORY

Please give accurate and complete information. Start with present or most recent employer:

Company Name _____ Telephone No. _____

Address _____ Employed from ____/____/____ to ____/____/____

Name of Supervisor _____ Hourly Pay: Start _____ Last _____

Position and Resonsibilities _____

Reason for Leaving _____

Company Name _____ Telephone No. _____

Address _____ Employed from ____/____/____ to ____/____/____

Name of Supervisor _____ Hourly Pay: Start _____ Last _____

Position and Resonsibilities _____

Reason for Leaving _____

Company Name _____ Telephone No. _____

Address _____ Employed from ____/____/____ to ____/____/____

Name of Supervisor _____ Hourly Pay: Start _____ Last _____

Position and Resonsibilities _____

Reason for Leaving _____

Please account for any time you were not employed after leaving school in the past ten years (You need not list any unemployment periods of one month or less)

If you were unable to list all past jobs or periods of unemployment on this form, please use an additional sheet.

References

May we communicate with your present and previous employers? ___ Yes ___ No

List three individuals who are not former employers or relatives

<u>NAME</u>	<u>ADDRESS</u>	<u>CITY,STATE,ZIP</u>	<u>PHONE NUMBER</u>	<u>OCCUPATION</u>
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OTHER JOB-RELATED EXPERIENCE. Some people gain job-related experience in positions other than as an employee. For instance, an accountant may gain experience as a treasurer of a civic or school organization, or a manager may gain experience while working on civic projects, or in school organizations, or in PTA activities. Please list and describe any paid or unpaid activities, honors, experience, or training that might aid you in performing the job(s) for which you have applied, and have not been listed previously in this application. (You may omit any activities, honors, memberships or other items that tend to identify your race, sex, national origin, age, disability, or other personal traits that you prefer not to disclose.)

Please add any additional information (except that which identifies your race, sex, age, religion, national origin, disability or other non-job-related personal information) that you think may be relevant to a decision to hire you.

Initials PLEASE READ CAREFULLY AND INITIAL EACH PARAGRAPH BEFORE SIGNING

_____ By my signature and initials, I hereby certify that the information provided in this employment application (and accompanying resume, if any) is true and complete, and I understand that any false information or significant omissions may disqualify me from further consideration for employment, and may be justification for my dismissal from employment, if discovered at a later date. I agree to immediately notify the company if I should be convicted of a felony, or any crime involving dishonesty or a breach of trust while my job application is pending, or during my period of employment, if hired.

_____ I authorize any person, school, current employer (except as previously noted), past employer(s), and organizations named in this application form (and accompanying resume, if any) to provide the company with relevant information and opinion that may be useful to the company in making a hiring decision, and I release such persons and organizations from any legal liability in making such statements.

_____ If offered a job that requires it, I give permission for a complete physical examination related to the requirements of the job, and to a drug screening test. I also consent to the release to the company of any medical information, as may be deemed necessary by the company in judging my capability to perform the essential functions of the work for which I am being considered (with or without a reasonable accommodation).

_____ I understand that if my employment is terminated by the company for dishonesty, breach of trust, or any criminal acts, the authorities may be notified and I may be criminally prosecuted. I also understand that, if hired, I may not hold other employment, nor engage in sales, investments or other activities that create a conflict of interest with the company.

_____ I understand that this application does not create a contract of employment. I understand and agree that, if hired, my employment is for no definite period of time, and may, regardless of the day of payment of my wages or salary, be terminated at any time. Commercial Testing Laboratory is an At-Will employer. I also realize that Commercial Testing Lab is opting to provide me with corrective action measures, and can terminate such corrective measures at any time, solely at its own discretion and that the use of progressive discipline will not change my At-Will employment status.

_____ I understand that no person is authorized to change any of the terms mentioned in this employment application form.

Signed: _____ Date: _____